



Plan for Committee Mergers to be Presented to the Board of Directors

3/28/24

Rationale: Based on the following factors, the Board of Directors is asked to approve the merger of several committees to build greater efficiency and serve the best interests of the College.

- Current, experienced committee leaders have given their time and talents. These volunteers deserve a rest.
- Based on the College's experience and recent work by the committees, there are several committees whose missions and goals are "natural" collaborators—their work is complimentary.
- The College's Strategic Plan is focusing on improving operations and ensuring the success of the committees.
- There have been discussions about possible mergers for several years—and now it is time to make it happen.

To Move: The following ACE Committees seek to be merged and bring this request to the Board of Directors for action:

Merger 1 → Ethics Committee & Policy Committee
with connections to ACE's INEP Representatives
Brought forward by Jennifer Salerno & Steve Deppen

Merger 2 → Career Mentoring Committee & Education Committee
Brought forward by Sandra Sulsky & Takeda Ferguson

Suggested Motion:

"In the best interest of the College and its members, and to improve operational and governance proficiency, the following committees will be merged: Ethics and Policy Committees to form a new committee; and Career Mentoring and Education Committees to form a new committee. The two newly merged committees will commence work immediately."

Overview of Next Steps & Timeline:

Step 1

Following Board approval, the two newly merged committees will schedule a Formation Meeting where they will discuss and report-out to the President & Executive Director:

- Name of the new committee.
- Recommendation for committee leadership
Jennifer Salerno will be Interim Chair of new Ethics & Policy Committee.
Sandra Sulsky will be Interim Chair of new Career Mentoring & Education Committee.
- Organization and goals of new committee.
- Goals for remainder of 2024.
- Schedule for meetings.

Senior Advisor Brian Buff will be available to attend and/or assist at this first meeting.

Step 2

Based on results of the Formation Meeting:

- The President will make any necessary appointments in committee leadership.
- The Office Team will update the website and prepare an announcement to members and supporters about the new committees and plans (e-blast, social media and newsletter).

Step 3

The Office will provide the committees with the latest Volunteer List and assist the committees in outreach for new committee members—if the committee seeks such.

Step 4

The new committees should contact Annual Meeting Chair Macarius Donneyong regarding involvement in Columbus this September.

Step 5

The new committees will be scheduled for extra time at the Spring Leadership Meeting to present their updates to the Board and other committees.

Tuesday, May 14, 2024 | 4:30 – 6:00 p.m.

Step 6

“Final Draft” of the Policy Review process document will be shared with all Ethics and Policy Committee members. Any future changes will be made by the new combined committee. History and draft discussions, as well as reviews or reports with recommendations to the Board from the Policy Committee from previous reviews will be transferred to the new committee leadership for use by committee members—and not lose the institutional knowledge from these informative efforts.

Step 7

Proceed with committee work throughout 2024—so that each of the new committees are fully set-up and ready for ongoing progress and success in 2025.